

2009/2010 FEE SCHEDULE

General Fees	International Fees
Application Fees (one-off, non refundable)	\$200
Homestay placement	\$225
Homestay—weekly, over 16yrs old, 4 weeks advance board required	\$210/week
Homestay—weekly, under 16yrs old, 4 weeks advance board required	\$230/week
Guardian fee—weekly, under 18 yrs old	\$25/week
Airport meeting (on arrival)	Free
Change to course of study	\$100
Application for Credit Transfer / RPL (per subject)	\$150

Business & Management	International Fees
NZIM Certificate in Management	\$6,400
NZIM Certificate in Management—Materials Fee	\$300
NZIM Diploma in Management	\$12,800
NZIM Diploma in Management—Materials Fee	\$600
Certificate in Business	\$12,800
Certificate in Business—Materials Fee	\$600
Joint NZIM Diploma in Management + Certificate in Business (8 papers studied concurrently)	\$17,000
Joint NZIM Diploma in Management + Certificate in Business	\$800

ESOL (English)	International Fees
Certificate in English 60cr, 20wks—International (30hr/wk)	\$6,400
Materials Fee for 20wk English course	\$100
Certificate in English 120cr, 42wks	\$12,800
Materials Fee for 42wk English course	\$200
Certificate in Oral English 80cr, 24wks (20hr/wk)	\$6,800
Materials Fee for Certificate in Oral English	\$300
English for Teachers	\$340/week
English Intensive (weekly rate, 30hr/wk)	\$370/week
Business English 80cr, 22wks	\$6,400
Materials Fee for Business English	\$300

Notes:

- All fees are payable in New Zealand dollars and include 12.5% NZ Goods and Services Tax (GST).
- Fees payable are those in effect on the date of payment.
- Fees are subject to change. Please check with the Registrar for details.

PHLAIR INTERNATIONAL COLLEGE

60 Rockfield Road, Penrose, Auckland 1061, New Zealand ♦ PO Box 74227, Market Road, Auckland 1543, New Zealand

T: + 64 9 580 1500 ♦ F: + 64 9 579 5150

E: service@phlair.org ♦ W: www.phlair.org

General Information

- Fees are payable at least one term in advance and each term's fees must be paid within seven days of the commencement of each term.
Note: For overseas students, the full programme fees or fees for the first year must be paid prior to obtaining a visa.
- The fees payable are those quoted on an "Offer of Place". If an Offer of Place was not provided, the fees will be those in effect on the day of payment.
- Course fees cover all tuition costs.
Note: Course fees do not include prescribed course guides, textbooks or workbooks, unless specified. Course fees do not cover transport, accommodation, or food. For full-time students, course fees include "NZQA hook-on" costs and a student ID card.
- Where applicable, materials fee are compulsory additional to course fees.
- Where students participate in fieldwork, costs of transportation will be shared by all the members of the group.
- All fees for courses costing \$500 or more (except for non-refundable application fees) are held by the NZ Public Trust. They are drawn down monthly by the College.
- International students must purchase medical insurance for the duration of their stay in New Zealand. This can be arranged by the student or by the College on behalf of the student. The cost will be additional to course fees.

Withdrawals and Refunds

- We have a refund policy that meets the requirements of the New Zealand Qualifications Authority:
- The Application Fee is non-refundable.
- A refund of tuition fees will be granted to any student withdrawing from a course of study within the first 8th days from the commencement date. The refund will comprise all monies paid, less \$500.00 or 10% of the total amount paid, whichever is the greater.
- In the case of withdrawal or termination after the 8th day of a course of study, no refund of tuition fees will be granted except in the case of serious illness; an official medical certificate must be provided.
- For withdrawals from short courses up to and including 4 weeks and 6 days:
 - Withdrawals within the first 2 days of the course, the College is entitled to 50% of full payments made
 - If two days constitutes the full amount of tuition paid, there will be no refund to the student
- For withdrawals from short courses 5 weeks or more, but less than 3 months:
 - Withdrawals within the first 5 days of the course, the College is entitled to up to 25% of the full payments made
- A student may alter their course of study, provided that the change of course is approved by the Principal or Programme Director.
- Fees are not transferable to other colleges or students.
- A student may withdraw from a course of study at any time by advising the Registrar or Principal in writing on a Withdrawal Form of their intention to do so. No refund of fees will be payable to the student.
- Where an international student withdraws from their course of study, we are required to notify the NZ Immigration Service.
* Note: In such instances the NZ Immigration Service usually cancels the student visa.
- An international student will be required to withdraw from the college if they do not maintain a current student visa. No refund will be made in this instance.

Payment of Application fees (one-off non refundable \$200):

Account Name: Phlair International College
Account Number: 12-3014-0036243-01
Bank Name: ASB Bank, New Zealand

Payment of Tuition fees:

All students' fees over \$500 (including study and accommodation fees) are held in a trust account with Public Trust until the student has been in attendance for seven days.

Bank: Bank of New Zealand
Bank branch name: North End Branch, Wellington, New Zealand
Bank address: 100 Lambton Quay, Wellington, New Zealand
Bank account number: 02-0536-0305865-01
Trust number: 6895719TR01
Bank account name: Public Trust, Wellington, New Zealand

Trust account deposit forms from the College are already encoded with the relevant information. For payments made without the official Trust Account deposit form, please ensure that the Trust Account number for Phlair International College (6895719TR01) is clearly written on the deposit form under "description".

Fees will be drawn from the trust account monthly, in arrears, for the period of study.

Please fax a copy of the deposit form to the Registrar (fax: +64-9-579 5150) soon after the deposit has been made.

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